



Application for the 2016 Teaching Enrichment Grants

FOR TEACHERS, STUDENTS AND STAFF

The Bonnie G. Polis Teaching Enrichment Grants Program recognizes teachers for developing excellence in their classroom, as well as schools and students in seeking excellence.

IMPORTANT DATES:

Applications Due	October 3 , 2016
Recipients Notified	November 18, 2016
Final Evaluation Due	July 1, 2017

GUIDELINES FOR THE 2016 APPLICATION

PROJECT DESCRIPTION

Please attach your answers to the following questions. Be brief and concise. Please use 12 point type. Total written response should not exceed two (2) 8.5 x 11 pages. See attached rubric for scoring criteria.

I. ABSTRACT:

- a. In a brief paragraph, summarize your teaching enrichment project.

II. NARRATIVE:

- a. What need does your project address? What are the goals & anticipated educational outcomes?
- b. What methods and activities will you use?
- c. Which Standards & Benchmarks are supported by your project? (Be specific.)
- d. How will you evaluate the effectiveness of your teaching enrichment project?
- e. How will parents and the community be involved?
- f. If you receive a grant, what, specifically, will you do to publicize and promote REEF?

III. TIMELINE:

- a. What is the timeline for your project?

IV. BUDGET:

- a. Itemize your list of project costs, listing other sources or in-kind contributions if applicable.

NOTE: Bus transportation and substitute teacher costs will not be considered for grant funding.

NOTE: Funds to purchase technology hardware such as: ipads, computers, projectors, document cameras are considered "base program" and will not be considered for funding.

REEF MISSION

The Riverside Educational Enrichment Foundation, a non-profit organization, enriches education for students in the Riverside Unified School District by augmenting District resources, with the goal of promoting excellence of our students and educators through community support and involvement.

THE BONNIE G. POLIS TEACHING ENRICHMENT GRANTS PROGRAM

The Bonnie G. Polis Teaching Enrichment Grants Program is our way of recognizing teachers for developing excellence in their classroom, as well as schools and students in seeking excellence.

Educators and students have a wealth of ideas on how to enrich learning experiences thus reaching more students and improving achievement. The Bonnie G. Polis Teaching Enrichment Grants Program is intended to support teachers and students throughout the District. We make funds available to creative students and so they can see their ideas become a reality.

WHO MAY APPLY

Teachers, students, and staff of the Riverside Unified School District may apply for grant funds.

GRANT FUNDING

The Riverside Educational Enrichment Foundation will award grants of up to \$1,000 (except in the case of team teachers or school-wide programs – see page 3). Cost-effective proposals are favored.

APPLICATION DUE DATE

All applications are due by 4:00 p.m., Friday, October 3, 2016. Grant recipients will be notified by November 18, 2016 via email.

MAIL APPLICATIONS TO

Riverside Educational Enrichment Foundation
Attention: Grant Selection Committee
3380 Fourteenth Street
Riverside, California 92501

FOR MORE INFORMATION

- Visit the reef website reef4rusd.org
- "Like" REEF at Facebook.com
- Contact Sandra Ramirez @ 951-312-4031 or reef4rusd@gmail.com

PROPOSAL GUIDELINES

Only projects with standards-based educational content will be considered.

- Projects promoting effective practices focused on increasing student achievement will be given priority.
- Parent and/or community involvement will strengthen a proposal.
- Proposals with potential impact beyond the initial grant period will be favored.
- The goals of the proposal must be consistent with the goals of the District's instructional program.
- Grants may be used to purchase equipment **ONLY** when these are components of a larger project.
- Proposals for funds to purchase technology hardware such as: ipads, computers, document cameras or projectors are considered "base program", therefore proposals for funds to purchase these items will not be considered for funding.
- Grant funds must supplement, not replace, state or local funds.

Proposals **MUST** be typed and received by the grant deadline to be considered. The application is accessible online: reef4rusd.org

- If a teacher's position or school changes, notify the REEF Board of Directors so that the individual grant may be reviewed for implementation purposes.
- Submit 5 copies of the application/proposal.
- Duplicate grants submitted by different teachers will not be accepted. If teachers are working together on a grant, it must be on the same application.

OTHER INFORMATION

- Grant proposals may be partially funded
- A written evaluation (with photographs) is required of all grant recipients following completion of the funded programs. Copies of receipts must be included with final evaluation, to be submitted no later than July 1.
- Any remaining balance in a funded grant may be used for classroom supplies at the discretion of the teacher and site principal.



Application for the 2016 Teaching Enrichment Grants

ALL APPLICATIONS MUST BE TYPED and must be received by the grant deadline: October 3, 2016. Please submit 5 copies of the completed application. If 5 copies are not submitted, the application will not be considered. Applications placed in folders will not be accepted. Staple each application separately and paperclip or rubberband the 5 copies together. Attach this cover sheet to your project description.

Please check the box next to the category your grant falls under:

- Grant involves performing arts, music, theater, or visual arts
- Grant does NOT involve performing arts, music, theater, or visual arts

FOR INDIVIDUAL TEACHER:

Project Title _____

School _____

Applicant Name _____

Grade(s) _____ Subject Area _____

Number of students impacted this fiscal year _____ Total amount requested \$ _____
(not to exceed \$1,000)

FOR GRADE-LEVEL TEACHER TEAMS OR SCHOOL-WIDE PROGRAMS:

Project Title _____

School _____

Applicant Name _____

Grade(s) _____ Subject Area _____

Number of students impacted this fiscal year _____ Total amount requested \$ _____
(not to exceed \$3,000)

Teacher Signature

Principal Signature

E-Mail Address (please write clearly)

Date Submitted

Telephone Number (work)

MAIL APPLICATIONS TO
Riverside Educational Enrichment Foundation
Attention: Grant Selection Committee
3380 Fourteenth Street
Riverside, California 92501

Due: Friday, October 3, 2016 no later than 4:00pm

Grant Considerations: Recipients must submit a written evaluation on completion of the project, no later than July 1, 2016.

Rubric for Scoring 2015-2016 REEF Grant Applications

This scoring rubric provides a comprehensive set of quality statements of exemplary applications. The rubric level is designed to be a holistic description, not a checklist. Evaluators will assign the score that most clearly resembles the information provided in the application.

On the left are the criteria; across the page are examples of 4, 3, 2, and 1 level responses.

Criteria	4	3	2	1
Need: The project has a clearly defined need, consistent with the District's goal of increasing student achievement.	States a need that is consistent with the District's goal of increasing student achievement. Includes parent and community involvement.	States a need that is consistent with the District's goal of increasing student achievement.	Need stated does not address District's goal of increasing student achievement.	No reference to need.
Goal: The goal is defined and the educational outcomes are clearly stated and are measurable.	The goal is defined, obtainable, and addresses a stated need. The educational outcomes are stated and are measurable.	The goal is defined and addresses a need. Educational outcomes are stated.	The goal is defined. Educational outcomes are not clearly stated and cannot be measured effectively.	The goal is not clear; no measurable outcomes are included.
Method: The project's method(s) provide(s) an instructionally sound approach to teaching to standards.	The project's methods are research-based and are instructionally sound. The project supports specific standards and benchmarks, which are clearly identified.	The project's methods are instructionally sound. The project supports specific standards and benchmarks, which are clearly identified	The project's methods are identified. Standards and benchmarks supported by the project are not clearly identified	Project's methods are not identified. No standards are cited.
Evaluation: The project includes methods for evaluating effectiveness.	An evaluation component is built in to the project. Methods for evaluating the effectiveness of the project are included and specific evaluation activities are identified.	An evaluation component is built in to the project. Methods for evaluating the effectiveness of the project are included.	References to evaluating the effectiveness of the project are not specific.	Evaluation is not addressed.
Involving Parents; Promoting REEF: The project includes specific activities for involving parents and the community and for publicizing and promoting REEF.	Specific activities for involving parents and publicizing and promoting REEF are identified.	General activities for involving parents and publicizing and promoting REEF are identified.	References to activities for involving parents and publicizing and promoting REEF are identified.	Activities for involving parents and publicizing and promoting REEF are not addressed.
Timeline: Timeline is realistic and includes all proposed grant activities.	Timeline is clearly stated, with realistic dates that are obtainable. All activities are linked to the timeline.	Timeline is clear with realistic dates that are attainable.	Timeline is not clear or is not realistic for the successful completion of activities.	No timeline is included.
Budget: Budget is clearly stated and matches proposed activities.	Budget provides a breakdown of items with costs clearly explained. Budget matches proposed activities. Other sources of support (if any) are clearly listed.	Budget provides a breakdown of items. Budget matches proposed activities. Other sources of support are vague.	Budget items are not clearly broken down. Budget matches proposed activities.	Budget is not clear and does not match proposed activities.



Riverside Educational Enrichment Foundation

Enhancing Education, Promoting Excellence

RIVERSIDE EDUCATIONAL ENRICHMENT FOUNDATION PROJECT EVALUATION

First Name

School

Phone Number

Project Title

Date of Award

Date of Completion

PLEASE LIMIT YOUR RESPONSES TO THE SPACES PROVIDED

1. How did you address the needs described in your proposal?

2. Describe the groups of students that were served in your project.

3. What methods were used to evaluate your project and what were the results?

4. Do you plan to continue this project? If so, how will it be funded?

5. How did you promote REEF in your school and the community?

Please return a hard copy within three weeks of completion of your project or
by the end of the school year (whichever comes first) to:
REEF Office - RUSD Administration Building